

ALLWAYS NETWORKS ✓

TECHNOLOGY WORKING FOR YOU...

Social Work Information Management Drowning in paperwork? You can sink or SWIM

You didn't choose social work as a career because you loved paper.
You chose it because you love people.

Minimise the time you take dealing with administration and simplify your systems by investing in **Social Work Information Management Software (SWIM)**.

Developed in conjunction with practicing social work departments as a cost effective solution for community organisations.

Total Client Information Management

- Appointments and To-do list available at a glance on the initial screen
- Biodata entered quickly in user friendly screens, on hand at a click of the mouse
- Navigate simply through referral, assessment, active case management, final assessment and closure processes
- Multi-tabbed single-click access to all aspects of client case file
- Case-notes automatically dated and stored chronologically
- Referral information and other electronic documentation (e-mail / word processing) easily inserted into case-notes

Department: Administration Complete Edit
Client Reference: SW2100014 ACTIVE
Client Info Assessment Self-assessment Plan Evaluation Case Notes Report Links
Identity: Name: Rudyard Kipling Family Role: Caregiver
Rel Stat: Single FamilyMembers: none
Gender: Male
Birthdate: 29/09/1856
Language: Hindi
Contact: Address: 13 Highbury Lane Auckland
Postcode: 2543 City
Telephone: 23423 23424
Mobile: 021 12312 123
Email: r.kipling@hotmail.com
Referral: Name/Agency: Jean Paul de Molynauz, Sociale sans Pro
Date Referred: 4/06/2009 Date Closed: 1/01/2000
Pres. Issues: fixation with animals delusory
Ethnicity: Pakeha/NZ European Maori Samoan Cook Island Maori Tongan Niuean Chinese Indian
 Other: [iwi/Hapu/Sub-group:]

Features for Department Managers

- Tasks can be self-allocated or automatically forwarded to department managers for allocation to other staff
- Team managers can trace allocated tasks by staff member and check easily on overdue cases
- System generated reports from the database as well as individualized templates for reporting.
- Closed and cancelled cases accessible immediately from archives.
- All information immediately retrievable, securely stored and completely portable.

Department: Administration Complete Edit
Client Reference: SW2100018 ACTIVE
Client Info Assessment Self-assessment Plan Evaluation Case Notes Report Links
Client Tasks: Administration
refrain from coffe for 3 days drink tea instead
Client tasks
Staff Tasks: Administration
Start of Plan: 5/06/2009
Time Frame: 4
Review Date: 3/07/2009
On Hold Date: 1/01/2000
Planned By: Daniel Foulkes
Self-assign: Auto Assign Tasks
Intended Outcomes: Outcome category: Contract One, C1 Other Outcome Description: Another outcome Done: Date Completed:

Description	Department	Due by date	Task Status	Staff Member	Completion date
Wait housing NZ with client	Family Solutions	3/07/2009	Active	Tracey	
Arrange for external counselling	Administration	3/07/2009	Completed	Daniel Foulkes	25/06/2009
New task for David Copperfield	Administration	23/07/2009	Completed	Daniel Foulkes	17/07/2009

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